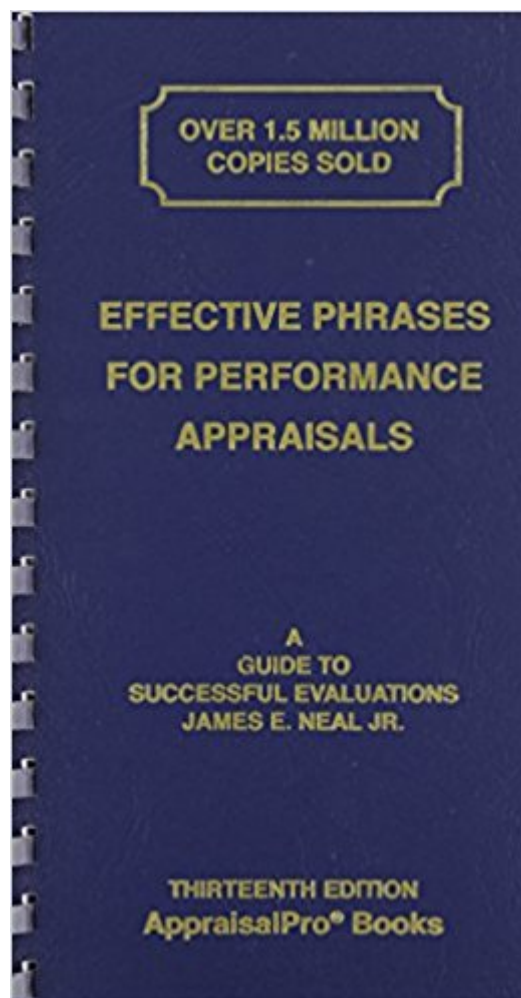




The book was found

Effective Phrases For Performance Appraisals: A Guide To Successful Evaluations (Neal, Effective Phrases For Performance Appraisals)



Synopsis

This powerful and time proven guide contains more than 3,800 professionally written phrases for describing the key performance factors found on most evaluation forms. With this practical guide, you can accurately and quickly complete the comments, examples, and overall appraisal sections. The book has attracted global users and is popular in the fields of business, education, government, law enforcement, medicine and the military.

Book Information

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Customer Reviews

How to effectively say the same thing over and over again. Some HR people HATE this book. I have previous copies of this I openly loan out to my staff. It greatly reduces the stress for self evaluations. The goals process in any company brings out the stress in everyone. This greatly reduces it.

This book has instrumentally changed the way I write. It has really helped me enhance my resume and set my self apart. It has also come in handy for writing my teams up for awards. I never thought a goofy book like this could really offer any useful tips, but after borrowing a copy from a friend, I knew it's something I had to add to my collection. I have used this much more that I thought I would. I have already recommended this to several people. It's a really great tool and I wish I had known about it a lot longer!

If you write any kind of performance appraisals, evaluations etc you NEED this in your life. For me, Active Duty Navy, writing and reviewing evals becomes redundant, you constantly see the same verbiage over and over. I love how this book allows me to tweak these with so much more details about what they did and not flowery words. I highly recommend!

Extremely helpful when writing evaluations. I use this to write fitness reports and it has served me well. The book is divided into sections like "leadership" or "initiative" under each section it contains phrases that can be molded to meet your desired intent. For example: "...extremely outspoken..." or "meets commanders intent", etc... Each section contains several pages of phrases.

I give this to everyone who reports to me and completes performance reviews. It doesn't write the reviews for you, but it definitely gives you ideas on what you are trying to say. I have used this myself for 20 years and I love it. Not only does it help you with what the employee CAN do well, it also helps when you know someone needs improvement. There are a lot of these types of tips out there, but this one has really served me well.

Purchased this book for my husband. Every year he has to prepare his annual review, and like most people the dread having to do it. One of his peers recommended this book. It offered helpful advice on how to prepare his review and it was a great resource to have on hand.

This book is a must have reference guide for any manager or someone looking to put together a resume. The book is built in such a way you can quickly put together reviews that sound professional and clearly communicate your abilities. I use this often.

I have used this book and earlier versions for years in both leadership evaluations and letters of recommendation and accommodations. It is a vital addition to my professional book shelf.

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